

MS File Explorer

© Copyright 2019

Document name: MS File Explorer.docx

Last update: 02.07.2019

Autor: A. Balogh

Content

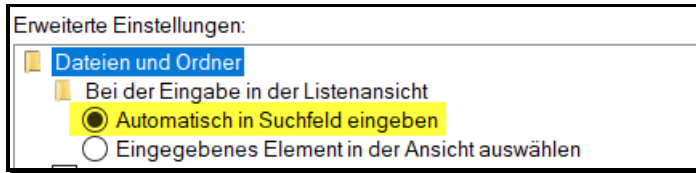
Introduction	2
SETTINGS	2
SUCHEN	2
USEFUL SEARCH STRINGS	3

Introduction

Windows Explorer <= Windows 8
 File Explorer > Windows 8

SETTINGS

Ansicht → Optionen → Ordner und Suchoptionen ändern → Ansicht



SUCHEN

The File Explorer looks also for **Tags!**

DEUTSCH	ENGLISCH
<string> art: =dokument art:picture art:=kalender art:=kommunikation art:=kontakt art:=dokument art:=ordner art:=verknüpfung	<string> kinds: folders kinds:pictures kinds:calendar kinds:Communication kinds:Contact kinds:documents kinds:Folder kinds:Link kinds:docs kinds:presentations
	<string> stores: dokument stores:specific databases and locations
	<string> properties: =dokument properties:size properties:data properties:title
<string> inhalt: "ping -t" or "ping -t" inhalt:test	<string> contents: "ping -t" or "ping -t" contents:test
<string> typ: docx typ:pdf docx Word xlsx Excel ppt Power Point pptx Power Point	<string> type: docx type:pdf
änderungsdatum: heute änderungsdatum:gestern änderungsdatum:diese woche änderungsdatum:letzte woche	datemodified: today datemodified:yesterday datemodified:this week datemodified:last week datemodified:this month datemodified:last month datemodified:this year

USEFUL SEARCH STRINGS

File contents:"test" type:docx

Filter	Explanation
kind:	This will only search for files of the type that you specify. Some examples are document, folder, picture, and calendar.
datemodified:	This will search for anything based on the date that they were last modified. Note that the mini-calendar will allow you to <i>Select</i> a range of dates if you hold down the <i>Shift</i> key.
datetaken:	Searches for photos based on the day they were captured.
datecreated:	Searches for anything created on the specified date or time range.
name:	Windows will only search for files by their name, not contents.
type:	This will search for files of a specified extension. Some examples are .bmp, .pdf, .doc, and .mp3. This is similar to the "kind:" filter, but much more specific.
tags:	This will search for files based on the metadata tags that are included in the file.
size:	Search for a file of a specific size, or you can broaden the search by looking for a range of sizes. To make a custom range, put two periods in-between variables. For example: <i>size:=10mb..50mb</i>
length:	Searches for audio and video clips by length.
authors:	You can enter the username of the person who created a file, and search will only display results by that user.